## Oasis - A Haven for Women and Children, Inc.

Report on Audits of Financial Statements For the Years Ended June 30, 2018 and 2017



## Oasis - A Haven for Women and Children, Inc.

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#### **Independent Auditors' Report**

To the Board of Trustees of Oasis - A Haven for Women and Children, Inc. Paterson, New Jersey

We have audited the accompanying financial statements of Oasis – A Haven for Women and Children, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2018 and 2017 and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Oasis – A Haven for Women and Children, Inc. as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

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Fairfield, NJ October 15, 2018



## Oasis - A Haven for Women and Children, Inc. Statements of Financial Position June 30, 2018 and 2017

	2018	2017
ASSETS		
Cash (Note A-5) Grants Receivable Accounts Receivable Prepaid Expenses Fixed Assets - Net (Note B)  Total Assets	\$ 1,566,375 27,708 145,958 39,932 3,875,219 \$ 5,655,192	\$ 1,515,584 16,906 68,899 27,830 3,977,183 \$ 5,606,402
LIABILITIES AND N	IET ASSETS	
Accounts Payable and Accrued Expenses Deferred Revenue Mortgage Payable - (Note G)  Total Liabilities	\$ 76,176 14,250 1,233,371 1,323,797	\$ 153,289 10,000 1,319,100 1,482,389
Net Assets Unrestricted Temporarily Restricted (Note I)	3,818,637 512,758 4,331,395	3,530,062 593,951 4,124,013
Total Liabilities and Net Assets	\$ 5,655,192	\$ 5,606,402

# Oasis - A Haven for Women and Children, Inc. Statement of Activities For the Year Ended June 30, 2018

	Uı	nrestricted	Tempo Restr	•		Total
Revenues, Gains, and Other						
Support						
Private Support Contributions and Grants	\$	660,051	\$	839,231	\$	1,499,282
U.S. HUD - Passed Through Passaic County, NJ		-		50,000		50,000
FEMA - Passed Through Passaic County, NJ		-		9,126		9,126
Grant - Passaic County, NJ		-		14,000		14,000
VOCA Grant - Passed Through State of NJ		-		21,858		21,858
Special Events - Net (Note F)		1,018,362		158,982		1,177,344
In-Kind Contributions (Note A-8)		474,978		-		474,978
Interest and Dividends		2,381		-		2,381
Net Assets Released from Restrictions (Note I)		1,174,390	(1,	,174,390)		<del>-</del>
		3,330,162		(81,193)	_	3,248,969
Expenses						
Program Services		2,652,247		-		2,652,247
Management and General		150,364		-		150,364
Fund Raising		238,976				238,976
		3,041,587				3,041,587
Change in Net Assets		288,575		(81,193)		207,382
Net Assets, Beginning of Year		3,530,062		593,951		4,124,013
Net Assets, End of Year	\$	3,818,637	\$	512,758	\$	4,331,395

# Oasis - A Haven for Women and Children, Inc. Statement of Activities For the Year Ended June 30, 2017

	Ur	nrestricted	Temporarily Restricted		Total
Revenues, Gains, and Other					
Support					
Private Support Contributions and Grants	\$	589,968	\$ 560,251		1,150,219
U.S. HUD - Passed Through Passaic County, NJ		-	59,251		59,251
FEMA - Passed Through Passaic County, NJ		-	11,000		11,000
Grant - Passaic County, NJ		-	14,000		14,000
Special Events - Net (Note F)		958,720	135,467		1,094,187
In-Kind Contributions (Note A-8)		500,146	-		500,146
Interest and Dividends		2,939	-		2,939
Realized Gain on Sale of Investments		443	(072 122		443
Net Assets Released from Restrictions (Note I)		973,133	(973,133	<u>)                                    </u>	<u>-</u>
		3,025,349	(193,164	.)	2,832,185
Evmongog					
Expenses Program Services		2,250,418			2,250,418
Management and General		188,414	_		188,414
Fund Raising		256,036	_		256,036
Tund Ruising		230,030			230,030
		2,694,868		<u> </u>	2,694,868
Change in Net Assets		330,481	(193,164	.)	137,317
Net Assets, Beginning of Year		3,199,581	787,115		3,986,696
Net Assets, End of Year	\$	3,530,062	\$ 593,951	\$	4,124,013

#### Oasis - A Haven for Women and Children, Inc. Statement of Functional Expenses For the Year Ended June 30, 2018

	Adult Education	Meal Program	Social Services	Youth Program	Total Program Services	Management and General	Fundraising	Total
Program Support	\$ 3,070	\$ -	\$ 25	\$ 32,411	\$ 35,506	\$ 1,000	\$ -	\$ 36,506
Credit Card and Bank Charges	1,022	381	352	988	2,743	182	247	3,172
Salaries and Wages	576,391	152,373	192,459	474,167	1,395,390	98,299	154,525	1,648,214
Payroll Taxes	50,310	13,317	16,478	41,933	122,038	7,618	14,164	143,820
Employee Benefits	81,633	27,169	18,434	28,893	156,129	9,900	11,568	177,597
Food Expense	-	52,227	-	12,992	65,219	-	-	65,219
Professional Fees	2,925	1,089	1,008	2,826	7,848	672	630	9,150
Property and Liability Insurance	8,114	3,021	2,796	7,839	21,770	1,448	1,748	24,966
Repairs and Maintenance	17,112	6,621	5,897	16,533	46,163	3,055	3,715	52,933
Office Expense	19,592	10,063	11,314	21,813	62,782	3,408	24,121	90,311
In-Kind Costs (Note A-8)	-	90,813	326,991	48,428	466,232	5,456	3,290	474,978
Computer Expenses	19,537	6,415	5,938	16,648	48,538	3,043	3,743	55,324
Dues and Subscriptions	-	-	-	-	-	1,050	1,381	2,431
Licenses and Fees	-	-	-	50	50	1,968	-	2,018
Telephone	3,018	1,124	1,040	2,916	8,098	538	650	9,286
Education Materials	884	-	-	3,134	4,018	-	-	4,018
Travel	23	-	-	(5)	18	28	160	206
Interest Expense	16,454	6,126	5,670	15,897	44,147	2,937	3,544	50,628
Bad Debt	-	-	-	-	-	-	950	950
Utilities	14,275	5,315	4,919	13,792	38,301	2,547	3,075	43,923
	814,360	376,054	593,321	741,255	2,524,990	143,149	227,511	2,895,650
Depreciation	41,043	18,953	29,903	37,358	127,257	7,215	11,465	145,937
	\$ 855,403	\$ 395,007	\$ 623,224	\$ 778,613	\$ 2,652,247	\$ 150,364	\$ 238,976	\$ 3,041,587

#### Oasis - A Haven for Women and Children, Inc. Statement of Functional Expenses For the Year Ended June 30, 2017

	Adult Education	Meal Program	Social Services	Youth Program	Total Program Services	Management and General	Fundraising	Total
Program Support	\$ 3,290	\$ 29	\$ 536	\$ 30,376	\$ 34,231	\$ 691	\$ -	\$ 34,922
Credit Card and Bank Charges	889		840	544	2,767	1,935	239	4,941
Salaries and Wages	499,301	148,498	151,775	284,469	1,084,043	113,202	162,302	1,359,547
Payroll Taxes	42,359		12,165	24,865	91.685	9.095	14,406	115,186
Employee Benefits	78,033		24,071	17,447	149,862	14,331	4,585	168,778
Food Expense	-	43,711	-	2,444		14	-	46,169
Professional Fees	2,511		2,093	2,302		1,988	_	10,463
Property and Liability Insurance	6,283		5,236	5,759	21,205	4,974	-	26,179
Repairs and Maintenance	8,272	7,104	6,894	7,583	29,853	4,615	-	34,468
Office Expense	15,104	10,140	10,838	24,065	60,147	3,085	12,310	75,542
In-Kind Costs (Note A-8)	1,654	101,268	370,854	22,270	496,046	-	4,100	500,146
Computer Expenses	2,798	357	607	1,352	5,114	1,572	43,781	50,467
Dues and Subscriptions	-	-	100	-	100	825	1,379	2,304
Licenses and Fees	(441	) (291)	(341)	(230)	(1,303)	34	50	(1,219)
Telephone	1,485	825	1,403	908	4,621	3,630	-	8,251
Education Materials	1,370	144	131	6,435	8,080	-	-	8,080
Travel	-	-	963	53	1,016	-	58	1,074
Interest Expense	16,434	9,104	15,309	10,109	50,956	10,608	-	61,564
Utilities	12,144	6,727	11,313	7,470	37,654	7,839		45,493
	691,486	376,213	614,787	448,221	2,130,707	178,438	243,210	2,552,355
Depreciation	38,479	21,377	34,203	25,652	119,711	9,976	12,826	142,513
	\$ 729,965	\$ 397,590	\$ 648,990	\$ 473,873	\$ 2,250,418	\$ 188,414	\$ 256,036	\$ 2,694,868

#### Oasis - A Haven for Women and Children, Inc. Statements of Cash Flows For the Years Ended June 30, 2018 and 2017

	2018		2017
Change in Net Assets	\$ 207,382	\$	137,317
Adjustments to Reconcile Change in Net Assets			
to Net Cash Provided For Operating Activities			
Depreciation	145,937		142,513
Realized Gain on Sale of Investments	-		(443)
Increase in Grants Receivable	(10,802)		(2,013)
Increase in Accounts Receivable	(77,059)		(38,729)
(Increase) Decrease in Prepaid Expenses	(12,102)		18,131
(Decrease) Increase in Accounts Payable and Accrued Expenses	(77,113)		27,211
Increase in Deferred Revenue	 4,250		10,000
Total Adjustments	 (26,889)		156,670
Net Cash Provided For Operating Activities	 180,493		293,987
Cash Flows From Investing Activities			
Proceeds from Sale of Investments	_		8,818
Purchases of Fixed Assets	 (43,973)	_	(50,749)
Net Cash Used For Investing Activities	 (43,973)		(41,931)
Cash Flows from Financing Activities			
Principal Payments on Mortgage Payable	 (85,729)		(324,792)
Net Cash Used For Financing Activities	 (85,729)		(324,792)
Net Increase (Decrease) in Cash	50,791		(72,736)
Cash, Beginning of Year	1,515,584		1,588,320
Cash, End of Year	\$ 1,566,375	\$	1,515,584
Supplemental Disclosures of Cash Flow Information Cash Paid During the Year for:			
Interest Paid	\$ 50,628	\$	61,564
Income Taxes Paid	\$ _	\$	

### Oasis - A Haven for Women and Children, Inc. Notes to Financial Statements June 30, 2018 and 2017

#### **A - Nature of Activities and Significant Accounting Policies**

#### 1. Nature of Activities

Oasis - A Haven for Women and Children, Inc. ("Oasis") founded on January 14, 1996, is a New Jersey non-for-profit organization serving women, teens, and children living in need in the Greater Paterson area. Oasis works to break the cycle of poverty through programs designed to feed, clothe, educate and empower. Oasis serves over 600 women and children daily in adult education classes, workforce readiness training, youth development programs, and basic social services. Oasis provides the tools necessary for women and children to successfully move from poverty to self-sufficiency.

#### 2. Basis of Accounting

The financial statements of Oasis have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Accordingly, these financial statements reflect all significant receivables, payables and other liabilities.

Oasis is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

All net assets not specifically restricted by donors are considered to be available for unrestricted use. Restricted net assets may only be utilized in accordance with the purpose established by their donors and grantors. Restrictions are considered satisfied when expenses are incurred which conform to grantor and donor specifications, rules or regulations. Net assets which have been earmarked for specific purposes by the governing board of the Agency are classified as unrestricted.

#### 3. Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### 4. Income Taxes

Oasis is a non-profit organization that is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation.

Oasis follows accounting standards that provide clarification on accounting for uncertainty in income taxes recognized in Oasis' financial statements. The guidance prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return, and also provides guidance on de-recognition, classification, interest and penalties, disclosure and transition. Oasis' tax returns for the years ended June 30, 2015, 2016 and 2017 remain open to possible examination.

At June 30, 2018, there are no significant income tax uncertainties that are expected to have a material impact on Oasis' financial statements.

#### 5. Cash and Cash Equivalents

Cash consists primarily of demand deposit accounts. For purposes of the Statements of Cash Flows, Oasis considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Cash and cash equivalents at June 30, 2018 and 2017 consist of the following:

	<u>2018</u>	<u>2017</u>
Operating Cash Building Fund Cash (Temporarily Restricted)	\$ 1,515,816 50,559	\$ 1,374,772 140,812
Dunaing Fana Cash (Femporarity Resultered)	\$ 1,566,375	\$ 1,515,584

#### 6. Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Temporarily restricted contributions whose restrictions are met during the year are recorded as temporarily restricted and are also included in restrictions satisfied by payments in the Statement of Activities. Contributions of securities or real property are recorded at fair market value at the date of contribution. There are no permanently restricted contributions.

#### 7. Fixed Assets

Fixed assets are stated at cost and are depreciated on a straight-line basis over their estimated useful lives. Oasis reports gifts of land, buildings and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Expenditures for maintenance, repairs, and renewals of minor items are charged to earnings as incurred. Major renewals and improvements are capitalized.

Estimated useful lives are as follows:

Buildings39 yearsFurniture and Fixtures5-10 yearsAutomobile5 yearsOffice Equipment3-5 years

#### 8. In-Kind Contributions

Oasis has a system to account for and value donated items. Donated items, such as food, clothing, toys, and educational materials amounting to \$474,978 and \$500,146 have been recognized on the accompanying Statement of Activities and Statement of Functional Expenses for the years ended June 30, 2018 and 2017, respectively. Oasis also received donated items and food for special events. See Note F on Page 13 of this report. In addition, Oasis uses various volunteers to carry out organizational activities such as distributing food and clothing to the needy and homeless; the value of these services has not been reflected on the accompanying financial statements.

#### 9. Expense Allocation

The costs of providing the various programs and other activities at Oasis have been allocated among the programs and supporting services benefited based on allocations derived by management.

#### 10. Fund-Raising

Fund-raising includes the allocation of employees' salaries and other costs involved in fund-raising and special events based on methods considered by management to be reasonable.

#### 11. Fair Value of Financial Instruments

The carrying amounts of cash equivalents, accounts receivable, grants receivable, other current assets, accounts payable and accrued expenses, approximate fair value because of the short term maturity of these instruments. Long-term debt is carried at amortized cost. However, management of Oasis believes they can obtain similar loans at similar terms, therefore, Oasis has determined it approximates fair value.

#### **B** - Fixed Assets

	<u>2018</u>	<u>2017</u>
Land	\$ 904,978	\$ 904,978
Building	3,898,025	3,898,025
Furniture and Fixtures	98,104	98,104
Automobile	35,325	35,325
Equipment	485,241	441,268
Playground Equipment	25,815	25,815
	5,447,488	5,403,515
Accumulated Depreciation	(1,572,269)	(1,426,332)
	\$ 3,875,219	\$ 3,977,183

Depreciation expense for the years ended June 30, 2018 and 2017 was \$145,937 and \$142,513, respectively.

#### **C** - Concentrations of Credit Risk

Oasis maintains its cash in financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 each. At various times during the year, such balances may be in excess of the FDIC insurance limit. Oasis believes it is not exposed to any significant credit risk on cash.

#### **D** - Tax Filing Compliance

Oasis was in compliance with applicable Federal and State regulations as of June 30, 2018 relative to the remitting of employee withholding taxes and filing of payroll tax returns and all other annual regulatory information filings.

#### **E** - Line of Credit – Atlantic Stewardship Bank

Oasis has a \$500,000 line-of-credit that expires January 15, 2019. Interest is payable at a rate of 3.5%. The line-of-credit is secured by a second mortgage on property owned by Oasis located at 57-63 Mill Street, Paterson, New Jersey and a first lien on the business assets of Oasis to include accounts receivable, inventory and equipment owned. There were no borrowings outstanding on this line at June 30, 2018.

#### F - Special Events

Special events consist of the following:

2018	Revenue	Expenses	Net
Dinner Dance*	\$ 895,873	\$ 113,138	\$ 782,735
Oktoberfest**	216,874	74,886	141,988
Golf Outing	267,190	100,822	166,368
Beefsteak Dinner	35,697	10,012	25,685
Clay Shooting	<u>107,950</u>	47,382	60,568
	\$ 1,523,584	\$ 346,240	<u>\$ 1,177,344</u>

<sup>\*</sup> Includes in-kind donation of \$6,540 for food only

<sup>\*\*</sup> Includes in-kind donation of \$35,882 for food and other items

2017	Revenue	Expenses	Net
Dinner Dance*	\$ 807,446	\$ 135,992	\$ 671,454
Oktoberfest**	256,000	97,602	158,398
Golf Outing	308,040	116,175	191,865
Beefsteak Dinner	35,985	8,409	27,576
Clay Shooting	80,200	35,306	44,894
	\$ 1,487,671	\$ 393,484	\$ 1,094,187

<sup>\*</sup> Includes in-kind donation of \$18,373 for food only

#### **G** - Mortgage Payable

Oasis has a mortgage payable in monthly principal and interest payments of \$10,777. Interest is payable at 3.90%. Oasis made a lump sum principal payment of \$250,000 during the prior fiscal year. The mortgage is collaterized by land and premises located at 57-63 Mill Street, Paterson, New Jersey. The maturity date is January 1, 2034. The principal balance as of June 30, 2018 was \$1,233,371.

Interest expense for the years ended June 30, 2018 and 2017 was \$50,628 and \$61,564, respectively.

<sup>\*\*</sup> Includes in-kind donation of \$73,165 for food and other items

Future maturities are as follows at June 30,

2019	\$ 42,550
2020	45,957
2021	49,636
2022	53,610
2023	57,901
Thereafter	983,717
	\$ 1,233,371

#### **H** - Major Source of Funds

Oasis received approximately 36% and 39% of its total support and revenue from annual special events for the years ended June 30, 2018 and 2017, respectively. The balance of the revenue is from private support contributions, grants and investment income.

#### I- Temporarily Restricted Net Assets

Temporarily Restricted Net Assets are assets whose use is limited by either donor imposed time restrictions or purpose restrictions. Time restrictions require resources to be used in a certain period or after a specified date. Purpose restrictions require resources to be used for a specified purpose. A summary is as follows:

Temporarily Restricted Net Assets consist of the following:

Stadler – Educational Programs	\$	100,000
Carl's Kids Camp		98,788
Teen Program		555
After School Program		5,865
Hawthorne Charitable Foundation		36,500
The Footprints Foundation		2,472
Zinzi Family Scholars		14,124
Henry and Marilyn Taub Foundation		44,000
Adult Education		6,401
Sale of Building		204,053
	<u>\$</u>	512,758

Temporarily Restricted Net Assets were released from donor restrictions by incurring expenses satisfying the restricted purpose as follows:

Sale of Building	\$ 70,000
Becton Dickinson	25,000
TD Charitable Foundation	20,000
Henry and Marilyn Taub Foundation	44,000
	•
The Footprints Foundation Turrell Fund	2,527
	10,000
Agnes Varis Charitable Trust	53,011
Government Grants The Grants Give in set i Formulation	119,980
The Greater Cincinnati Foundation	20,000
Jewish Women's Foundation of NJ	1,000
TJX Foundation	16,750
UNICO Foundation	1,000
Passaic County Cultural and Heritage Council	6,800
Northeast Regional Council of Carpenters	500
The Wawa Foundation	1,000
Arbonne Charitable Foundation	4,500
Catholic Human Services Foundation	9,179
Zinzi Family Scholars	11,111
Impact 100	47,000
William Paterson University	1,000
Stadler Family Foundation	75,000
Oritani Savings Bank	25,000
The George A. Ohl, Jr. Foundation	5,000
Lillian P. Schenck	9,000
Michael Lukacs	250,000
Best Buy Foundation	10,000
Bonaventura Devine Foundation	5,000
Capital One Bank	4,800
Church of Christ the King	5,000
City Green	1,900
Eileen Fisher, Inc.	1,000
First Presbyterian Church at Caldwell	2,300
Francis L. & Edwin L. Cummings	25,000
Hawthorne Charitable Foundation	30,000
Various Donations – Summer Camp	74,283
Various Donations – Meal Program	15,625
Various Donations – Social Services	11,153
Various Donations – After School	114,259
Various Donations – Food Pantry	11,912
Various Donations – Teen Program	20,280
Various Donations – Rise & Shine Saturday Program	
Various Donations – PYPP	515
Various Donations – Adult Education	10,954
	\$ 1,174,390
	<del></del>

## J- Retirement Plan

Oasis maintains a non-contributory Section 403(b) retirement plan for eligible employees. There were no employer contributions made to this plan for the years ended June 30, 2018 and 2017.

### **K-** Evaluation of Subsequent Events

Oasis evaluated events subsequent to the balance sheet date for potential disclosure through October 15, 2018, the date which the financial statements were available to be issued.